

St.Peter's Institute of Higher Education and Research

Avadi, Chennai 600 054

17.10.2022

CIRCULAR

SPIHER/CIR/Meeting/2022

Sub: Prevention of Sexual Harassment of Women at Workplace- Internal Complaints Committee(ICC)

All the members of ICC are requested to attend the meeting to discuss the following agenda on 21.10.2022 in Mini Conference Hall at 1.00 pm.

Agenda

1. To discuss about the key responsibilities of the ICC for the year 2022-23.
2. Any other

Registrar

To

All ICC Members

St.Peter's Institute of Higher Education and Research

Avadi, Chennai 600 054

MINUTES OF THE MEETING

The meeting of the internal complaint committee was held on 21.10.2022 in Mini Conference Hall at 1.00 pm. All the members of the Internal Complaint Committee attended the meeting and had detailed discussions on the activities to be carried out for the academic year 2022-2023.

Members Present

1	Dr. Sayeeda Sultana, HOD, Chemistry	Convener
2	Dr. G.P.Ramesh, HOD/ECE	Member
3	Dr. Kannan Gireesh, Psychiatrist	External Member
4	Ms. C. Meera Arumugham, Advocate	External Member
5	Mrs. Nivedha, Chidambaram, Administrative Officer	External Member (NGO)
6	Ms. Shobha Rani, Inspector of Police	External Member
7	Dr. N.Rajeswari, HOD/Mechanical	Member
8	Dr. Stella Mary , HOD/Physics	Member
9	Dr. R. Latha, HOD/CSA	Member
10	Dr. B. Shanthini, HOD/CSE	Member
11	Mrs. Bernath Mary, Deputy Finance Officer	Member
12	Mr. B. Dinesh, III BBA	Student Representative
13	Mr. Jonathan Sugeeth Chella, IV CSE	Student Representative
14	Ms. K. Vidhya, IV CSE	Student Representative
15	Ms. M. Nandhini, III B.Sc CS	Student Representative
16	Ms. Lakshmi Priya, II M,Sc	Student Representative
17	Ms. V.Rathika, II M,Sc	Student Representative

Convener welcomed the participants

The following are the recommendations of the Committee:

1. To create an awareness about Visakha Guidelines, applicable Service Rules, relevant laws and an understanding of workplace sexual harassment and related issues.
2. To dedicate two weeks (International Day of Elimination of Violence Against Women Observation) from November 25 to December 10, 2022 by conducting Seminars and Events like essay writing, poems etc

Dr. Sayeeda Sultana
Prof.&Head/Department of Chemistry

St.Peter's Institute of Higher Education and Research

Avadi, Chennai 600 054

13.03.2023

CIRCULAR

SPIHER/CIR/Meeting/2022

Sub: Prevention of Sexual Harassment of Women at Workplace- Internal Complaints Committee(ICC)

All the members of ICC are requested to attend the meeting to discuss the following agenda on 17.03.2023 in Mini Conference Hall at 11.00 am.

Agenda

1. Awareness Programmes for both girls and boys
2. Sexual harassment Complaints if any

Registrar

To

All ICC Members

St.Peter's Institute of Higher Education and Research

Avadi, Chennai 600 054

MINUTES OF THE MEETING

The meeting of the internal complaint committee was held on 17.03.2023 in Mini Conference Hall at 11.00 am. All the members of the Internal Complaint Committee attended the meeting .

Members Present

1	Dr. Sayeeda Sultana, HOD, Chemistry	Convener
2	Dr. G.P.Ramesh, HOD/ECE	Member
3	Dr. Kannan Gireesh, Psychiatrist	External Member
4	Ms. C. Meera Arumugham, Advocate	External Member
5	Mrs. Nivedha, Chidambaram, Administrative Officer	External Member (NGO)
6	Ms. Shobha Rani, Inspector of Police	External Member
7	Dr. N.Rajeswari, HOD/Mechanical	Member
8	Dr. Stella Mary , HOD/Physics	Member
9	Dr. R. Latha, HOD/CSA	Member
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16	Ms. Lakshmi Priya, II M,Sc	Student Representative
17	Ms. V.Rathika, II M,Sc	Student Representative

Convener welcomed the participants

The following are the recommendations of the Committee:

1. ICC to take initiative in organizing more programmes involving both boys and girls and there should be a series of activities that emphasizes on gender equality and gender sensitization.
2. The committee noted that no Complaints of Sexual harassment has been received from any girl students and women faculty of the institute in writing or through e mail.

Dr. Sayeeda Sultana
Prof.&Head/Department of Chemistry